



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



MEMORANDUM FROM THE CHAIRPERSON

TO: ALL HIGHER EDUCATION INSTITUTIONS
ALL CHED REGIONAL DIRECTORS
ALL PERMANENT ALTERNATE FOCAL PERSONS FOR K TO 12

SUBJECT: CALL FOR 1st QUARTER NOMINATIONS FOR AY 2017-18 FOR
SECTORAL ENGAGEMENT (SE) GRANTS UNDER CHED
MEMORANDUM ORDER No. 48, s. 2016

DATE: 07 NOVEMBER 2016

In line with the twofold goal of mitigating the impacts of the K to 12 transition on labor, and of providing opportunities for continuing professional development for Higher Education personnel with lesser teaching load, the Commission is pleased to announce the **Call for 1st Term Nominations for AY 2017-18 of the Sectoral Engagement Grants**, under CHED Memorandum Order no. 48, s. 2016: Guidelines for Availing of Sectoral Engagement (SE) Grants.

Through the grants, higher education personnel may participate in high-impact engagements with partners from the private, non-profit, and government sectors and receive a monthly, non-taxable grant (see Appendix 1: Mechanics of Sectoral Engagement Grants). These engagements seek to provide personnel with the opportunity to immerse themselves in other sectors and to be updated with existing industry practices to inform their instruction, while providing them the space to contribute their technical expertise in service of regional and national development.

In order to avail of the grants, Higher Education Institutions (HEIs) nationwide are enjoined to nominate their personnel through the **Online Nomination Portal (online.chedk12.com)** for ease of accessibility. The accounts for the Sending HEIs are the same as those used for the nominations under the Scholarships for Graduate Studies. For those who have yet to access the portal, the credentials (username and password) may be obtained at your respective CHED Regional Office via physical appearance or e-mail request through the official e-mail account of the HEI to the CHED Regional Office.

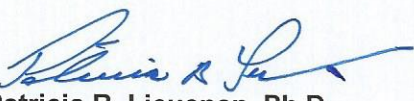
- For the complete instructions of the nomination process, please see Appendix 2.
- For the contact information of our respective regional offices, please see Appendix 3.

HEIs who have also brokered partnerships independent of the Commission may have these HEI-initiated partnerships accredited by the Commission through the portal (see Appendix

4: Mechanics of HEI-initiated partnerships). HEIs may nominate the personnel involved in said partnerships as well. All grantees nominated under the HEI-initiated partnership track are entitled to receive the same monthly grant provided under the Sectoral Engagement Grants.

The Commission reminds all HEIs that the deadline for 1st Quarter Nominations is on **December 5, 2016**. For inquiries, you may contact the Sectoral Engagement Grants Team at irsegrants@ched.gov.ph.

CHED Regional Directors are requested to ensure wide dissemination of this Memorandum.


Patricia B. Licuanan, Ph.D.
Chairperson

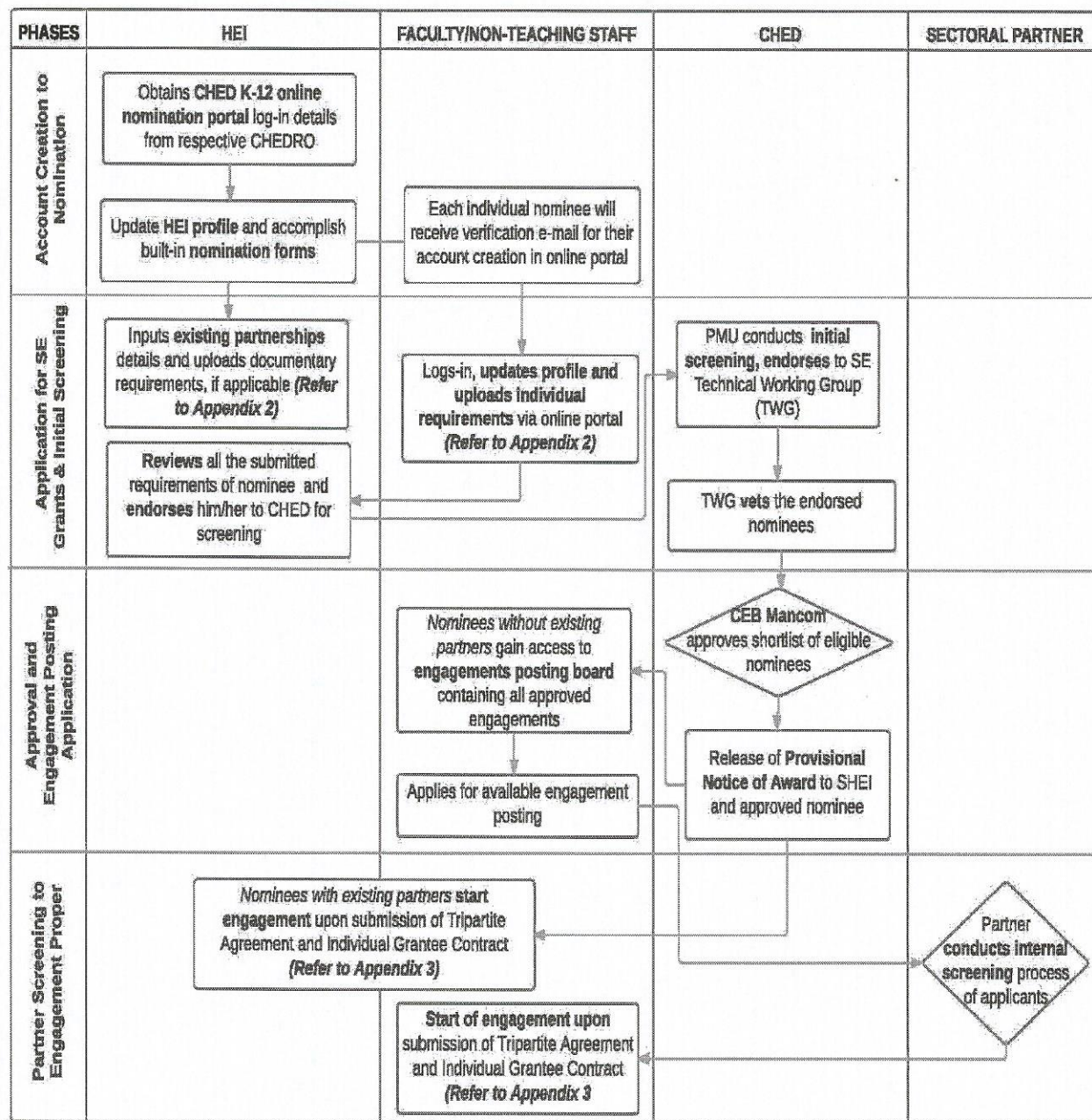


Appendix 1: Mechanics of Sectoral Engagement Grants

Definition:	CHED-funded HEI faculty and staff immersion in non-academic institutions
Objectives:	<ul style="list-style-type: none"> ● Align classroom instruction with existing industry practice ● Contribute technical expertise of higher education personnel in pursuit of regional and national development through commissioned research and extension work
Eligibility:	Any HEI personnel, regardless of tenure, is eligible to be nominated provided that their teaching load does not exceed twelve (12) units <i>during the time of their engagement</i> . For non-teaching personnel, their work-load during the time of engagement must not exceed the equivalent of 12 units or 12 hours per week.
Target Sectors:	Grantees may immerse with partners in: <ul style="list-style-type: none"> ● Industry (Private) - industry associations, local private companies, multinational companies ● Civil Society (Non-profit) - National networks of non-government organizations, civil society and people's organizations, foundations, cooperatives ● Government - National and regional line agencies, local government units, government owned and controlled corporations
Monthly Grant Amounts:	Grantees engaged under full-time* engagements are entitled to the following: <ul style="list-style-type: none"> ● Doctorate Degree holders - Php 40,000 ● Master's Degree holders - Php 30,000 ● Bachelor's Degree holders - Php 22,000 For grantees under part-time engagements, they will receive half of the stated monthly grant amount. **Only personnel from Private HEIs and non-plantilla personnel from SUC/LUCs are eligible to receive the monthly grant amount.
Mode of Engagement	Grantees may undertake either full-time or part-time engagements. <ul style="list-style-type: none"> ● Full-time Engagements - Equivalent of 40 hours of output per week ● Part-time Engagements - Equivalent of 20 hours of output per week Engagements may be office-based, output-based, or a combination of both.
Duration of Engagement	Minimum: 3 months; Maximum: 2 years The 2 year maximum may be spread out during the entire duration of the K to 12 Transition Period (2016-2021).
Return-Service	CHED prescribes a return service ratio of 1:1 where each grantee must render a return service of 1 year to their Sending HEI for each year, or a fraction thereof, that they availed the grant. E.g. 6 month engagement = 1 year return service 1 year engagement = 1 year return service 1 year and 3 month engagement = 2 years return service



Appendix 2: Online Nomination Process for Sectoral Engagement Grants



Appendix 3: Contact Information of CHED Regional Offices for requesting access to credentials in the Online Nomination Portal

Region	Permanent Alternate Focal Person	Email Address	Contact Number	Reg'I Transition PMU Email Address
I	Mr. Danilo Bose	daniBOSE@yahoo.com	(072) 242-0238 / 242-5017 / 700-2569	chedro1k12pmu@gmail.com
II	Dr. Alma P. Abrigo	almacitaabrigo@gmail.com	(078) 844-4872 / 846-3635	chedr02.k12@gmail.com
III	Dr. Efren Abulencia	abulencia11@yahoo.com	(045) 436-1846 / 436-1847	chedro3k12@gmail.com
IVA	Mr. Loupel B. Gueta	lgueta@ched.gov.ph	(02) 332-3943	ched4ak12@ched.gov.ph
IVB	Ms. Sol Theresa Logo	slogo@ched.gov.ph	(02) 386-4781	chedmimaropa.k12@gmail.com
V	Dr. Jean Salalima-Go	jpgo@ched.gov.ph	(052) 481-5096 / 820-4813	chedro5.pts@gmail.com
VI	Ms. Maria Karen Catalina G. Zaldivar	karengrecia_31@yahoo.com	(033) 508-8852 / 320-6963	chedro6k12@gmail.com
VII	Dr. Josefino A. Ronquillo	jojonquillo@yahoo.com.ph	(032) 414-9195	chedro7.k12@gmail.com
VIII	Dr. Leo D. Camposano	lcamposano@ched.gov.ph	(053) 523-7437 / 523-7288	k12chedro8@gmail.com
IX	Dr. Rody Garcia	rgarcia@ched.gov.ph	(062) 991-7648 / 911-8974 / 991-7080	chedroix.k12@gmail.com
X	Ms. Miriam Fuentes	miriambfuentes@yahoo.com	(088) 586-4380	chedro10.k12@gmail.com
XI	Dr. Susan S. Labutap	susan_labutap@yahoo.com	(082) 295-3418 loc 101	kto12regionxi@gmail.com
XII	Dr. Jonaib M. Usman, Ed. D.	jusman@ched.gov.ph	(083) 228-1227	chedro12.k12@yahoo.com
CAR	Dr. Mariano D. Marchan, Jr	mmarchanjr@ched.gov.ph	(074) 422-2415	k12tpmu.car@gmail.com
Caraga	Engr. Ramil A. Sanchez	rsanchez@ched.gov.ph	(085) 342-7384 / 342-7483 / (085) 815-3699 / 815-3698	k12@chedcaraga.com
NCR	Ms. Liza Libertine Magana	llmagana@ched.gov.ph	(02) 441-0985 / 441-1224 / 441-0879	chedncr.kto12@gmail.com
NIR	Dr. Michael B. Mallari	mmallari@ched.gov.ph	(035) 421-0887	chednir.k12@gmail.com



Appendix 4: Mechanics of HEI-initiated partnerships

The following HEI-initiated partnerships are eligible for accreditation:

There are currently two modes of partnerships that the Commission is accrediting, namely:

- Existing Partnerships – those that are currently governed by a MOA/MOU
- Prospective Partnerships – those that are yet to be formalized between the HEI and the partners

Partnerships falling under either mode are eligible to apply provided that they meet the following criteria:

- The duration of the partnership lasts a minimum of 3 months after November 2016.
- The nature of the engagement entails tapping the expertise of HEI personnel in the form of faculty and/or staff immersion, commissioned research, or extension activities.

The following requirements must be accomplished by the Sending HEI in addition to the nomination requirements of the grantees:

- Existing Partnership Form (embedded in the online nomination portal)
- Partner Profile Form (embedded in the online nomination portal)
- Engagement Proposal Form (embedded in the online nomination portal)
- Proof of Partnership (to be uploaded):
 - If the partnership already exists, a scanned copy of the Memorandum of Agreement governing the partnership
 - If the partnership is still being brokered, a scanned copy of an exchange of letters between the HEI and Partner certifying their interest in entering the partnership
- Additional Requirements for Industry and Civil Society:
 - Certificate of Registration from Securities and Exchange Commission (SEC)
 - Audited Financial Report stamped by the Bureau of Internal Revenue (BIR)
 - List of Recognitions, Achievements and Accomplishments with brief descriptions signed and certified by the Executive Director (maximum one page)
- Additional Requirements for Government Agencies:
 - Program Brief/Concept Note
 - Cover Letter signed by Head of Project

