

Application Guidelines for the International Priority
Graduate Program (PGP)
Starting in October 2017

2017

Graduate School of Medicine, Mie University

Table of contents

1. Number of students that will be accepted.....	1
2. Eligibility.....	1
3. Required Documents.....	2
4. Scholarship.....	4
5. Travel Cost.....	5
6. Accommodation.....	5
7. Admission and Tuition fees	5
8. Deadline and application procedures.....	6
9. Selection Criteria	6
10. Selection of candidates and notification of results.....	6
11. How to Calculate GPA	7

1. Number of students that will be accepted

Medicine (Master Course)	→	3 (three) students
Medical Life Sciences (Doctoral Course)	→	5 (five) students

2. Eligibility

(1) Applicants must have a GPA score higher than 2.3 in the last two years and must be capable of achieving the same level of performance during the scholarship period.

※ Please see GPA calculation method on P7 and onward.

(2) Applicants **must** be able to enroll in Mie University **without fail** if being accepted in the program
※Decline to enroll is strongly prohibited, as it will result in significant inconveniences to the faculty, relevant organizations and to other candidates that failed by a narrow margin.

(3) Applicants must possess a nationality of a country which has diplomatic relations with Japan, and he or she must **newly** come to Japan from abroad as a student. (Those who possess Japanese citizenship at the time of application due to reasons such as dual citizenship, etc. are considered ineligible.)

(4) Applicants must be a graduate or a prospective graduate (who are expected to graduate before September 2017) from Asian and African universities that have signed or are expected to sign academic partnership agreements with Mie University.

(5) Applicants must be under 35 years of age or have been born on or after April 2, 1982.

(6) Academic Background

Medicine (Master Course)

- ① Applicants must possess a bachelor's degree of a Japanese University or
- ② Applicants must have completed, or will be completing 16 years of formal education abroad by September 30, 2017 or
- ③ A person who is 22 years of age or older, and who has or has surpassed an academic level equivalent to the Bachelor Course of this University.

Medical Life Sciences (Doctoral Course)

- ① Applicants must be a graduate from a faculty of Japanese Universities or
- ② Applicants must have completed, or will be completing 18 years of formal education abroad by September 30, 2017 or
- ③ A person who is 24 years of age or older, and who has or has surpassed an academic level equivalent to the Master Course of this University.

(7) Applicants must have a student visa when they come to Japan.

(8) Applicants under the following conditions will be considered ineligible:

- Incumbent military personnel or persons with civilian military status
- Those who cannot arrive in Japan by the designated date
- Grantee and prospective grantee of a scholarship or grant from organizations other than the Japanese Government (MEXT), including the government of their own country
- Those who have previously studied as Japanese Government scholarship students must not have at least 3 years of educational or research experience in their home country after returning from Japan.
- Those who are applying this scholarship to more than one university at the same time, and those who are applying to other financial assistance funded by the government of Japan (MEXT) or by Japan Student Services Organization (JASSO). Those who have already been funded by MEXT or JASSO and continue to be funded after October 2017 are also ineligible.
- Those who will be living in Japan before October 2017. Those that will be staying in Japan as a private-funded student of a university in Japan in 2017 and will continue to stay in Japan after October are also ineligible.

(9) Applicants must be healthy physically and mentally.

3. Required documents (Use the designated format for ①, ②, ⑨ and ⑩)

Documents	Remarks
① Application form for Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship (two-sided printing)	Use the forms provided by MEXT. (two-sided printing) A photograph should be affixed to the space provided on the application form.
② Current Field of Study and Study Program (two-sided printing)	Use the forms provided by MEXT. (two-sided printing)
③ Recommendation letters	Recommendation letter signed by the dean (or someone at higher position) of the sister institutions in Asian and African countries or the institutions expected to sign the academic partnership agreement with Mie University in the future. <u>The recommendation letters must be addressed to the President of Mie University Professor Dr Yoshihiro Komada.</u>

④ Two photos	Taken within the last 6 months, 4.5 cm×3.5cm, upper-body, full-faced without a cap/hat. Write down the name and the nationality of the applicant on the back side and attach on the designated place on the application form. Extra photos shall be submitted other than the one on the application.
⑤ Documents confirming the applicant's nationality	Copy of passport, etc.
⑥ Applicant's complete academic transcript from the school he/she completed most recently (either undergraduate or graduate school)	Issued by the university that he/she completed most recently. Those who have completed (or are expected to complete) a graduate school program must submit for both undergraduate course and Master course. Number of credits obtained and grades must be shown. Must show the excellent academic achievement of the applicant (including indicators that clearly show the achievement of the applicants such as GPA, ABC placement, rating, etc.)
⑦ Applicant's graduation certificate from the school he/she most recently completed (either undergraduate or graduate school)	Issued by the university that he/she completed most recently. Those who have completed (or are expected to complete) a graduate school program must submit for both undergraduate course and Master course.
⑧ Summary of academic thesis	Summarize briefly the academic thesis
⑨ Health certificate	within the past 6 months of the date of application
⑩ Certifications that objectively show language proficiency and special ability	Score certification of TOEFL, TOEIC, IELTS and Japanese-Language Proficiency Test or other certificates, etc.
⑪ Expected fields of study	Please indicate the course (Master or Doctoral course) you want to apply. Please see the list of available research fields and write down the first, second and the third-choice
<p>※Please send the electronic files of all required documents to Mie University Graduate School of Medicine Student Affairs Office by e-mail. Thereafter, please send all required documents by courier to Mie University Graduate School of Medicine Student Affairs Office Please e-mail to : g-ryugaku@mo.medic.mie-u.ac.jp</p>	

Note

- All documents **should be typewritten on A4 size papers using word-processing software** (in Japanese or English).
- **Do not change the designated format when you fill in the forms ①, ②, ⑨ and ⑩**
- Once received, all applied documents will not be returned to the applicants for any reason.
- Applied documents with incomplete/inaccurate information will not be subjected to screening. Applied documents that were submitted but fail to include all the above mentioned documents will not be subjected to screening.
- Applications after defined deadline will not be accepted.

4. Scholarship

The amount of the monthly stipend for FY 2017 has not been determined. For your information, the amount for FY 2016 was as follows:

(1) Monthly stipend :

Master course 144,000 yen per month (reference)

Doctoral course 145,000 yen per month (reference)

(2) Payment period :

Master course From October 2017 to September 2019

Doctoral course From October 2017 to September 2021

Please note that the scholarship may be withdrawn in the following cases. In addition, in case the scholarship grantees continue to receive the scholarship under these conditions, he/she may be asked to return the scholarship paid during the applicable period.

- Those who are absent from school for a prolonged period
- When false statements are found in the applications
- When student fails to follow the pledge to the Minister of Education, Culture, Sports, Science and Technology.
- When student is expelled or dismissed from the university as a disciplinary measures, or removed from the school.
- When it is judged that it will be difficult for the student to complete the academic requirements within the standard duration of academic curriculum due to poor performance, etc.
- When the student leaves the university or changes to other graduate schools.
- When the status of residence as student under annex 1-4 of the Immigration Control Law is changed to other status

- When the student receives scholarship from other sources (except for the funding exclusively provided for specific research purpose)
- Those who go on to higher education without receiving approval to extend the designated scholarship duration.

5. Travel cost

(1) Coming to Japan

Grantee will be provided a ~~one-way economy-class ticket to depart from the International Airport nearest to his/her residence in the home country.~~ Travel to the airport within the home country, fees for airport use, airport tax, travel-related tax and travel within Japan must be paid by the grantee. In principle, “residence” shall be the same address as the one in the application.

~~Please note that the air ticket from the place other than the grantee’s home country will not be provided.~~

(2) Returning home

Grantee who leaves Japan during the month of the termination of the scholarship period will be provided an economy-class ticket to depart from the closest international airport and to arrive to the international airport closest to his/her home. Please note that travel expense will not be provided if the grantee leaves Japan early for any own particular reason.

Note : Insurance premiums for travel to and from Japan shall be borne by the grantee. The airport that the grantee departs from or returns to must be an airport of the country of his or her nationality.

6. Accommodation

Mie University has several dormitories for international students. Please note, however, that on-campus dormitories may not be always available due to facility limitations and priority for certain students.

7. Admission and tuition fees

Admission and Tuition fees until the completion of the academic course will be covered by the University. Master course for 2 years and Doctoral course for 4 years.

8. Deadline and application procedures

- (1) Deadline : December 20, 2016 Japan local time 17:00
- (2) Procedure : Should there be multiple applicants from the same university, please try to put together all the applications and send them collectively. Besides, please send the electronic files of all required documents to Mie University Graduate School of Medicine Student Affairs Office by e-mail. Thereafter, please send by courier all required documents to Mie University Graduate School of Medicine Student Affairs Office.
e-mail : g-ryugaku@mo.medic.mie-u.ac.jp
- (3) Application should be submitted to the following address :
Student Affairs Office, Graduate School of Medicine, Mie University,
Edobashi 2-174, Tsu-City, Mie, 514-8507, Japan
Tel: 81-59-231-5424 Fax: 81-59-231-5090
e-mail : g-ryugaku@mo.medic.mie-u.ac.jp

9. Selection Criteria

The screening and selection will be based on previous academic performance and on the results of the English language examination and interview.

- (1) English language examination:
Question sheets will be sent to authorities of the applicant university. The examination shall be supervised by a professor under the responsibility of the university.
※The examination paper with the answer to the questions shall be sent back by courier to Mie University, and the electronic files shall be sent to Mie University Graduate School of Medicine Student Affairs Office of Mie University by e-mail to the following address:
g-ryugaku@mo.medic.mie-u.ac.jp
- (2) Interview :
Interview shall be conducted via Skype. Please set up an account and prepare Skype in a friendly environment.

10. Selection of candidates and notification of results

- (1) Mie University selects the scholarship candidates based on previous academic performance and

on the results of written English language examination and Skype interview and recommends the selected candidates to the Ministry of Education, Culture, Sports, Science and Technology (MEXT). Mie University will notify the selection result to each Sister University Office around March.

- (2) Those recommended as Japanese Government Scholarship Students shall be considered as prospective grantees.
- (3) Letter of Acceptance will be sent to each university around July when the formal approval letter arrives from MEXT.

11. How to calculate GPA

Calculation of GPA shall only include the academic scores of a formal curriculum. Academic scores obtained as a research student or during a Japanese language school should be excluded. GPA shall be calculated at the end of each academic year and shall not include mid-year results. In case that the university follows the semester system and if the academic results of the first semester has been confirmed, **please calculate GPA of the last two years from the semester in which the academic result was confirmed.**

In case that the coefficient cannot be calculated, please explain why the calculation could not be performed and provide the reason why the GPA is assumed to be over 2.30.

Reasons such as “because of the excellent research content” will not be accepted. The reason should be grounded on an objective evidence. If you want to calculate the scores using academic scores from multiple universities, please see the “calculation method of GPA” described here and adjust to the calculation standard.

After calculating the scores based on the table below, apply them to the formula shown below.

Method to calculate GPA

Type of evaluation	Obtained score				
4-point scale		Excellent	Good	Fair	Failure
4-point scale		A	B	C	F
4-point scale		100~80	79~70	69~60	59~
5-point scale	S	A	B	C	F
5-point scale	A	B	C	D	F
5-point scale	100~90	89~80	~70	69~60	59~
Grade Point	3	3	2	1	0

Calculation Formula

$$\{ (\text{Units of GP3} \times 3) + (\text{Units of GP2} \times 2) + (\text{Units of GP1} \times 1) + (\text{Units of GP0} \times 0) \} \div \text{All the registered units}$$

Note 1) If your grading system is not based on units, it can be replaced to the number of subjects.

Note 2) If you have been transferred from another university, please only use the units obtained after you have been transferred to the current university. The grade points from the previous university (the university you enrolled before the transfer) shall also be calculated.

Note 3) Any evaluation other than the ones described in the table above, such as “qualification” or “pass”, shall be excluded.

Note 4) If the grade point calculated has a fraction, please round it down to two decimal places.

Note 5) If you have been enrolled for less than two years in your current university,

which grades the academic performance of their students every half year and the total number of your enrollment years at universities has a fraction which is less than one year because your previous university grades the academic performance of their students once a year, your GPA should be calculated based on your grades in the last two and a half years.